

# PRIVACY POLICY IN THE CONTEXT OF CONTRACTS WITH CUSTOMERS PURSUANT TO ARTICLES 13 AND 14 OF REGULATION (EU) 2016/679 (HEREINAFTER, THE 'GDPR') AND APPLICABLE NATIONAL PRIVACY LEGISLATION



# THE DATA CONTROLLER

MyRechemical S.r.l.,

Via di Vannina 88/94, 00156 Rome – Italy; Tax ID, VAT 15892671007 Certified public e-mail address myrechemical@legalmail.it ("Company").



### PERSONAL DATA PROCESSED

'Data' means such data pertaining to natural persons processed by the Company for the stipulation and execution of the contractual relationship with legal persons representing customers/clients (hereinafter, 'Customers'), such as those of the legal representative that signs the contract in the name and on behalf of the Customer, as well as the employees/consultants of the Customer involved in the activities referred to in the contract. In the latter case, the source of the Data is the Customer. Data could also include any judicial data reported in public databases.

In particular cases, related to the management of short- and/or long-term trips of employees and/or consultants of the customer to the headquarters of the Company, the personal data of their families may also be processed.



# SOURCE OF DATA AND CATEGORIES OF DATA COLLECTED BY THIRD PARTIES

Data is collected from the data subject (i.e. directly provided by you) or, during the contractual relationship, acquired from third parties (for example, a company which, by accessing public databases, checks if the supplier is included in an international restricted list).

PURPOSES OF PROCESSING	LEGAL BASIS OF PROCESSING	DATA RETENTION PERIOD
Purposes related to the establishment and execution of the contractual relationship between the Customer and the Company, including:  Registry management  Management of purchase requests and/or orders  Contract management  Commercial tender management, sales management and monitoring  Complaints management  Management of travel and stays of employees and/or Customer employees (including any family members) at the Company's offices (e.g. accommodation bookings, enrolment in schools, support for family reunification procedures, logistics support)	Execution of the contract for legal representative Data.  Legitimate interest for Data of Customer employees/associates/consultants involved in the activities referred to in the contract and any family members thereof.	Contractual duration and, after termination, the ordinary statutory limitation period of 10 years.
Fulfilment of administrative and accounting obligations, such as the management of accounting, treasury, planning and audit activities, as well as invoicing (for example, checking and recording of invoices), in compliance with the requirements of current legislation.  Purposes related to the managing	Need to fulfil a legal obligation to which the Company is subject.  Legitimate interest (better	Contractual duration and, after termination, for a period of 10 years.  Until the end of the employment
internal and external audits	management of Company activities)	relationship and, after termination, for a period of 10 years.



If necessary, to ascertain, exercise or	Legitimate interest (judicial	In the case of litigation, for the duration
defend the rights of the Data	protection)	of the litigation, until the time limits for
Controller in court, including credit		appeals have been exhausted.
recovery		
Checking, through specialised	Legitimate interest (protection of the	Contractual duration and, after
companies, whether the customer is	company and corporate assets).	termination, for a period of 10 years.
on an international 'restricted list', as	,	•
well as the requirements of integrity of		For data relating to criminal convictions
the managerial staff.		and offences: 6 months from the time the
		information file is received
Purposes related to the control of	Legitimate interest (protection of the	One year from the detection of computer
computer access to corporate	company and corporate assets.	access
information systems, to ensure the	Security)	
security of people and goods (for	•	6 months for system administrator access
example: log management,		logs
management of system administrator		
logs)		
Once the retention terms indicated above have elapsed, the Data will be destroyed or made anonymous.		

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### PROVISION OF DATA

The provision of data is mandatory for conclusion of the contract and/or execution thereof. Any refusal to provide Data will, therefore, not allow the establishment of a contractual relationship and/or make it impossible to fulfil the consequent obligations.



### **DATA RECIPIENTS**

The Data may be disclosed to third parties acting as **data controllers**, for example, banks and credit institutions, auditing companies, companies belonging to the same group to which the Company belongs for administrative and accounting purposes, independent professionals (law and accounting firms), insurance companies, supervisory and control authorities and bodies and in general public or private parties entitled to request the Data.

The Data may also be communicated to European and non-European legal entities of Maire Tecnimont Group as well as to Partners for contractual and/or commercial purposes.

The Data may be processed, on behalf of the Data Controller, by external parties appointed as **data processors** that perform specific activities on behalf of the Data Controller, for example, accounting, tax and insurance obligations, correspondence mailing, management of collections and payments, consultancy management, companies that prepare videos or photographs in event organisation, etc.



#### **AUTHORISED PERSONS**

The Data may be processed by employees of the company departments responsible for the pursuit of the aforementioned purposes who have been expressly authorised to conducted Data processing and have received adequate instructions.



### TRANSFER OF PERSONAL DATA TO COUNTRIES OUTSIDE THE EUROPEAN UNION

The Data may be shared with legal entities belonging to the Maire group, including in countries outside the European Union.

The Data may be transferred to other parties in countries outside the European Union by virtue of a contractual and/or commercial relationship or for specific business needs.

Data transfers are occasional and to conclude and/or execute a contract between the Company and/or other natural or legal persons in favour of the data subject, and therefore permitted pursuant to Article 49.1 (c) of the GDPR.



#### RIGHTS OF DATA SUBJECT - COMPLAINTS TO THE CONTROL AUTHORITY

By contacting the Group Corporate Affairs, Governance and Compliance function via e-mail at <a href="mailto:privacy@groupmaire.com">privacy@groupmaire.com</a>, data subjects may request the controller to provide access to the data concerning them, correct inaccurate data, integrate incomplete data, delete data and limit the processing in the cases



indicated in art. 18 of the GDPR<sup>1</sup>, where applicable; they may also oppose the processing of all or part of the data required for the pursuit of the controller's legitimate interest, at any time.

Furthermore, if processing is based on consent or on the contract and is carried out using automated tools, the data subject shall have the right to receive the Data in a structured and commonly used format that can be read on automatic devices, and, if technically feasible, to send them to another controller without impediments.

Data subjects are entitled to lodge a complaint with the competent supervisory authority.

<sup>&</sup>lt;sup>1</sup> The right to limitation of the processing consists in the temporary submission of the data to the storage operation only, in the following cases provided for by art. 18 GDPR:

a) the accuracy of the personal data is contested by the data subject, for a period enabling the controller to verify the accuracy of the personal data;

b) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of their use instead;

c) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims;

d) the data subject has objected to processing pursuant to Article 21(1) pending the verification whether the legitimate grounds of the controller override those of the data subject.